

Patel Pareshkumar Hiralal
Junior Clerk

Education details :

- B.Com with Advance Accounting & Auditing (Apr-1989)
From Sardar Patel University, Vallabh Vidhyanagar.
- First LL B (General) Exam Passed with Second Class
in April-1991 (Anand Law College- Anand).

Computer Skill :

- Tally 9 Accounting Software course Passed with "A" Grade from Information Technology Centre, Mogari. (Anand) May- 2007.
- MS – Office (Corporate Training) From Information Technology Centre, Mogari. (Anand) March- 2007.
- Diploma in Office Automation & Final Accounting From C-DAC, GIST With "A" Grade in June-2002.

Work Experience :

(A) From June – 1989 to November – 1992

Worked as a Clerk in A.G.Consultancy, Anand (Dist. Anand)

(B) From November – 1992 to March – 1995

As an Accountant in Vital Formulation Pvt. Ltd., At. – Vitthal Udhyanagar. (G.I.D.C.) Dist. – Anand.

(C) I have worked as an Accountant in Pole Factory of Shapur (Sorat) (Junagadh) and Sidhpur (Patan) (N.G.) Managed by CGSM Ltd., for about 8 (Eight) years.

(D) From July – 2003 to May – 2008,

I have worked as Senior Account clerk in Head Office of CGSM Ltd., and I have worked as In Charge of Petrol Pump of CGSM Ltd., V.V.Nagar.

(E) From October-2010 to August-2010

I have worked as Senior Account clerk in Pole Factory at Sidhpur.

(F) From September-2010 to May-2012

I have worked as an Accountant at Milan Associate, Nadiad.

(G) At Present I am working as Jr. Clerk in R N Patel Ipcowala School of Law and Justice, Vallabh Vidyanagar (CVM) since June-2012.

Workshop Seminar attained :

Sr.No.	Particulars	Place
1	Workshop on Conduct of University Examinations, September-2012	SPU, V.V. Nagar
2	Administrative Development Programme, (One Month) January-2015	CDC, V.V.Nagar
3	Orientation – University Management System, July-2015	SPU, V.V. Nagar
4	Human Values in Higher Education, March-2016	Atmiya Vidya Dham, V.V.Nagar
5	University Examination & Assessment System – An Orientation Programme, October-2016	SPU, V.V. Nagar
6	Training Programme on University Examination Work, September-2017	SPU, V.V. Nagar